

ST. THOMAS AQUINAS
January 2023 Exam Schedule

		Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Monday, January 23	AM			Science 10	Religion	Religion (B & D) LTE 12
	PM	English	Socials			Religion (E & F) LTE 12
Tuesday, January 24	AM			Math FO+PC	Pre-Calc Foundations	Pre-Calc Foundations
	PM	Math 8 Math 8/9	Science		Marketing	History Political Studies
Wednesday, January 25	AM			Literacy 10		Physics/AP Physics
	PM			Literacy 10	Chem 11 Life Sciences	Law Hon. English 12
Thursday, January 26	AM	Religion	English		English 11 Honours	Anatomy 12
	PM			English		Psychology AP Computer Sci
Friday, January 27	AM		Math 9		Physics 11	Philosophy 12
	PM					Chem 12 Comparative Cultures
Monday, January 30	AM	Science Fair				Literature 12 Calculus AP/ Calculus
	PM	Science Fair				

AM EXAMS: Students must be in the gym for morning exams at 8:25am

PM EXAMS: Students must be in the gym for afternoon exams at 12:25pm

PROCEDURES FOR EXAMINATIONS

1. All examinations will be written in the gymnasium. Some Religion and English exams may be written in designated classrooms. Some provincial exams will be written electronically in the computer lab.
2. All students will report directly to the gym foyer for attendance. Once attendance is taken students writing in the LRC area will be directed to go to that area.
3. Morning session will assemble at 8:30 and afternoon session will assemble at 12:30. Students should arrive with enough time to meet prepared to write their exams.
4. Students are to maintain silence on entering the gym. If students are not compliant, they will be instructed to leave the gym.
5. When all students are seated, the teacher in charge will begin the exam with a prayer and inform students on the length of their exam as well as any special instructions.
6. The teacher in charge will give a warning as the exam is drawing to an end and then instruct students to stop writing at which time all students must put down their writing instruments and bring their exam to the collection table.
7. Cell phones and smart watches are not allowed in the exam room.

RESPONSIBILITIES OF THE STUDENT

1. You are at school by 8:25 am, in the morning and 12:25 pm in the afternoon.
2. You bring with you the required materials that you will need to complete an exam, i.e. pens, erasers, ruler, calculator, pencils etc. These materials must be in a see-through plastic bag.
3. You report to assigned area for attendance when called. **Only school sweaters will be permitted in the gym** but are optional.
4. You maintain absolute silence in the foyer and the gym.
5. You do not attempt to communicate with any other person during an exam.
6. You do not cast suspicion on yourself during an exam.
7. Students seen with a cell phone in an exam room will be sent out and may receive a zero for the exam being written.
8. Any breach of these responsibilities could result in a zero for the exam you are writing. There will be no appeal once a decision has been made.
9. You hand in all sheets of your answers according to the directions given.
10. If your exams are finished for the day, you must leave the school immediately.
11. Any student in the foyer or halls disturbing the exam will be sent back in to the exam room for the exam period. Any student loitering in the foyer or halls will be sent back to the exam room (gym) until all students are finished writing.
12. **ABSENCES:** Only in an extreme emergency will a student be allowed to write a missed exam. i.e.
 - (a) **Illness** - must be accompanied by a Doctor's note
 - (b) **Major Family Trauma** - Parents must contact the school in either of the above, the school must be contacted before the exam is written. Rescheduling of exams will be at the discretion of the Administration, however; the student must report to the school office immediately upon their return to determine if and when they can write the exam.